

Peter Smith

1010 East 3rd Street
New York, NY, 10003
(212) 456-1414
peter.smith@gmail.com

Aug 09, 2010

Susan Crystal
HR Manager
General Electric
3200 West 29th Street
New York, NY, 10023
(212) 344-4352
susan.crystal@ge.com

RE: Job ID #3245

Dear Mrs. Crystal:

Throughout my professional sales career I have consistently driven myself to meet new challenges and achieve goals, and it is within this type of results-oriented environment that I particularly excel. It is exactly these qualities that attract me to a highly competitive and exciting career in sales, and in particular your company as an industry leader that can provide both the challenge and opportunity I am seeking. My qualifications for the Insurance Sales Executive position include:

- Proven sales record, including Insurance Sales Executive of the Year, 2008 - 2009 and the President's Club, 2008 - 2009
- Experience selling various types of insurance policies to businesses and individuals on behalf of insurance companies, including automobile, fire, life, property, medical and dental insurance or specialized policies such as marine, farm/crop, and medical malpractice.

I would appreciate the opportunity to meet and further share with you my qualifications and enthusiasm for joining your organization. I invite you to review my attached resume and thank you for your consideration.

Sincerely,

Peter Smith

Enclosure: Resume